

Maisammaguda (V), Dhulapally (P)
Near Kompally, Medchal (M), Secunderabad - 500 100.
Email: nrengineeringcollege@gmail.com, principal@nrcmec.org
Ph:9949092454,9000995454 www.nrcmec.org

NARSIMHA REDDY ENGINEERING COLLEGE

UGC AUTONOMOUS

Approved by AICTE, New Delhi & Affiliated to JNTUH, Hyderabad
Accredited by NAAC with 'A' Grade & NBA, UGC 2(f) & 12(b)

NRCM/ Grievance Redressal Committee/2023

11.08.2023

Grievance Redressal Committee

Grievance Redressal Committee is formed with the following members.

S.No.	Name	Category	Designation
01	Dr.R.Lokanadham	Chairman	Principal
02	Prof.Ch Srilakshmi	Convener	Dean, FME
03	Dr.A.Chennakesava Reddy	Member from University	Professor, Mechanical
04	Dr. C Sasikala	Member	HOD, EEE
05	Dr.M.Ashok Kumar	Member	HOD, ME
06	Dr. PurushothamPrasadKalisetti	Member	HOD, ECE
07	Dr A V L N Sujith	Member	HOD, CSE
08	Mr. M Parthasaradhi	Member	HOD, CSE(E)
09	Dr.T.L.Ramadasu	Member	HOD-CE
10	Prof. N Sai Kiranmai	Member	HOD, H&S
11	Dr.Shailendra Yadav	Member	HOD, MBA
12	Mr.P.Ramesh	Member	Accountant

Functions

- To receive the grievances from faculty, staff and students.
- To enquire into the grievances and suggest / resolve by taking remedial measures.
- To review the suggestions / complaints raised by the students during periodical counselling.
- To suggest and adopt preventive measures to minimize the grievances.

Copy to: All HODs -



CSE

EEE

ECE

CIVIL

MECH

H&S

MBA

CSE (E)

PRINCIPAL
NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Survey No.518, Maisammaguda (V), Dhulapally (P)
Medchal (M), Medchal Dist., Hyderabad-500100

NRCM Office Copy:

ESTD : 2007



NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana
Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, An ISO 9001: 2015 Certified Institution

NRCM/ GRC/2023-2024/02

Date:5/01/2024

CIRCULAR

This is to inform that all the members of Grievance Redressal Committee are requested to attend the meeting which is scheduled to be held on January 6th 2024 i.e Saturday at 2:00 P.M in Conference Hall.


Agenda of the Meeting:

- Confirmation of Minutes of the Previous Meeting
- Presentation of report of the actions taken after previous meeting
- To hear and address the Grievances received from the students and staff


PRINCIPAL
PRINCIPAL

NARSIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Survey No.518, Maisammaguda (V), Dhulapally
Medchal (M), Medchal Dist., Hyderabad-500 100

- Copy to: (1) Deans
(2) All HoD's
(3) All Committee Members-GRC
(4) Controller of Examination
(5) Administrative Office
(6) The Chairman (For Kind Information)


(H&S)


(CSE)


N/E


CE


(MBA)


(ECE)



**NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)**

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana

Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, ISO 9001: 2015 Certified Institution

Grievance Redressal Committee

Minutes of Meeting Held On 6/01/2024

With Reference to Circular NRCM/ GRC/2023-2024/02 dated on 5th January 2024, a meeting was held on 6th January 2024 with all the members of Grievance Redressal Committee.

Members Present:

S.No.	Member Name	Designation in the Committee	Designation	Signature
01	Prof.Ch Srilakshmi	Convener	Dean, FME	
02	Dr.A.Chennakesava Reddy	Member from University	Professor, Mechanical	
03	Dr. C Sasikala	Member	HOD, EEE	
04	Dr.M.Ashok Kumar	Member	HOD, ME	
05	Dr. Purushotham Prasad Kaliseti	Member	HOD, ECE	
06	Dr A V L N Sujith	Member	HOD, CSE	
07	Mr. M Parthasaradhi	Member	HOD, CSE(E)	
08	Dr.T.L.Ramadasu	Member	HOD-CE	
09	Prof.N Sai Kiranmai	Member	HOD, H&S	
10	Dr.Shailendra Yadav	Member	HOD, MBA	
11	Mr.P.Ramesh	Member	Accountant	

Agenda of the Meeting:

- Confirmation of Minutes of the Previous Meeting
- Presentation of report of the actions taken after previous meeting
- To hear and address the Grievances received from the students and staff

Grievances Received:

- A total of Zero Grievance Received .

CONVENOR



NARSIMHA REDDY ENGINEERING COLLEGE

(UGC-AUTONOMOUS)

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana

Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, An ISO 9001: 2015 Certified Institution

Grievance Redressal Committee

Action Taken Report

Grievance and Redressal Committee Meeting was held on 06-01-2024. The following are the actions taken for the discussions held and suggestions given during the meeting.

There was no request and complaint from the staff and the students. So, all precautions for general good maintenance are being monitored.


CONVENOR



**NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)**

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana
Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, An ISO 9001: 2015 Certified Institution

NRCM/ GRC/2023-2024/01

Date:11/10/2023

CIRCULAR

This is to inform that all the members of Grievance Redressal Committee are requested to attend the meeting which is scheduled to be held on October 12th 2023 i.e Saturday at 2:00 P.M in Conference Hall.


Agenda of the Meeting:


- Confirmation of Minutes of the Previous Meeting
- Presentation of report of the actions taken after previous meeting
- To hear and address the Grievances received from the students and staff


- Copy to:
- (1) Deans
 - (2) All HoD's
 - (3) All Committee Members-GRC
 - (4) Controller of Examination
 - (5) Administrative Office
 - (6) The Chairman (For Kind Information)



PRINCIPAL

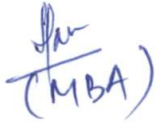
PRINCIPAL
NARASIMHA REDDY ENGINEERING COLLEGE
UGC AUTONOMOUS
Survey No.518, Maisammaguda (V), Dhulapally (P)
Medchal (M), Medchal Dist., Hyderabad-500100


NVE


JRM
CE


Kranthi
ECE


COK
ECE


JRM
(MBA)



**NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)**

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana

Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, An ISO 9001: 2015 Certified Institution

Grievance Redressal Committee

Minutes of Meeting Held On 12/10/2023

With Reference to Circular NRCM/ GRC/2023-2024/01 dated on 11th October 2023, a meeting was held on 12th October 2023 with all the members of Grievance Redressal Committee.

Members Present:

S.No.	Member Name	Designation in the Committee	Designation	Signature
01	Prof.Ch Srilakshmi	Convener	Dean, FME	
02	Dr.A.Chennakesava Reddy	Member from University	Professor, Mechanical	
03	Dr. C Sasikala	Member	HOD, EEE	
04	Dr.M.Ashok Kumar	Member	HOD, ME	
05	Dr. Purushotham Prasad Kaliseti	Member	HOD, ECE	
06	Dr A V L N Sujith	Member	HOD, CSE	
07	Mr. M Parthasaradhi	Member	HOD, CSE(E)	
08	Dr.T.L.Ramadasu	Member	HOD-CE	
09	Prof.N Sai Kiranmai	Member	HOD, H&S	
10	Dr.Shailendra Yadav	Member	HOD, MBA	
11	Mr.P.Ramesh	Member	Accountant	

Agenda of the Meeting:

- Confirmation of Minutes of the Previous Meeting
- Presentation of report of the actions taken after previous meeting
- To hear and address the Grievances received from the students and staff

Grievances Received:

- A total of 1 Grievance Received from the following student. The Committee called the stake holder to discuss the Grievance posted. After hearing the Grievance from the stake holder, with due discussion all the committee members felt that the Grievance is an acceptable grievance.

S.No	Name Of the Aggrieved Stake Holder	Department	Grievance Related to	Grievance Received on	Brief Description of Grievance
1	K.Divya Sri	CSE(AI&ML)	Abk Block Girls Wash room Door Bolt	10 th oct 2023	ABK Block Second Floor Girls Washroom Door is not fitting Properly

CONVENOR



**NARSIMHA REDDY ENGINEERING COLLEGE
(UGC-AUTONOMOUS)**

(Sponsored by Jakkula Educational Society)

Maisammaguda (V), Dhulapally Post, Near Kompally, Secunderabad - 500 100 Telangana

Affiliated to JNTUH, Approved by AICTE, New Delhi, Courses Accredited by NBA, NAAC with "A" Grade, ISO 9001: 2015 Certified Institution

Grievance Redressal Committee

Action Taken Report

Grievance and Redressal Committee Meeting was held on 12-10-2023. The following are the actions taken for the discussions held and suggestions given during the meeting.

S.No	Name Of the Aggrieved Stake Holder	Department	Grievances Addressed	Action Taken
1	K.Divya Sri	CSE(AI&ML)	Abk Block Girls Wash room Door Bolt	Informed to the Supervisor to Maintain Door of the Wash Room properly


CONVENOR



NARSIMHA REDDY ENGINEERING COLLEGE UGC AUTONOMOUS INSTITUTION

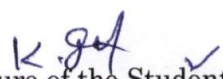
Maisammaguda (V), Kompally - 500100, Secunderabad, Telangana state, India

GRIEVANCE AND REDRESSAL FORM

Date: 10/10/23

Name of the Student / Staff : K. Divya Sri
Roll No. : 21X01A6637
Department : CSM
Nature of the Grievance : Academics
 Examinations
 Administration
 Facilities (Canteen, Hostel, Transport, Sports)
Others
Describe your Grievance :

There is a problem in Abk block girls
wash room door bolt. in 2nd floor.


Signature of the Student / Staff

Action Taken / Initiated :

Informed to Supervisor to clear
the problem

Redressal/ Outcome : Supervisor has rectified the
Problem.


Signature of the Convener